

the
apprenticeship
college



SUPPLY CHAIN

LEADER L3

**FAST MOVING
CONSUMER GOODS**

BETTER PEOPLE, BETTER BUSINESS

a **quantet group** company

At The Apprenticeship College, we are all about the learner! We break the mould of apprenticeship programmes, and each apprenticeship is designed to make a real difference through **engaging and innovative learning**. We aim to build trusted partnerships with our clients and become a **key part of your training delivery, enhancing the performance and capabilities** of your people.

THE APPRENTICESHIP COLLEGE

/// TRAINERS AND COACHING STAFF PLAN TEACHING CAREFULLY SO THAT APPRENTICES DEVELOP THEIR SKILLS IN A LOGICAL SEQUENCE. THEY MAKE ACTIVITIES INTERESTING AND STIMULATING SO THAT APPRENTICES CAN RECALL WHAT THEY HAVE LEARNED. /// OFSTED 2020

We understand that employers have a choice in who they pick to deliver their apprenticeship training. That is why we provide a training experience that is different, memorable and impactful.

We don't use the same trainer to deliver an entire programme, but have different specialist trainers delivering our workshops because we feel our learners deserve the best. All of our trainers deliver commercial training so our apprenticeship delivery is all of commercial quality.

Theatre based learning forms a part of all of our programmes, the amount depends on the subject area. We use professional actors to deliver scenario based training.

In a safe environment, learners are able to observe our actors recreate their world in front of their eyes and experience a real work situation with the purpose of developing your workforce.

There are a number of principles that guide and govern how we design and deliver learning. We take time up front to understand current capability and experience, and tailor the experience to meet the development needs of each individual on the programme.

The workshop experience will be delivered in an effective and creative way to build learner engagement, whilst also doing what it needs to do – building skills, knowledge and behaviours. The experiences will aim to meet all learning preferences, using a range of techniques – face to face sessions, live-virtual sessions, coaching and peer learning, to suit the topic, context and desired outcome. Every module, conversation and activity will aim to make a difference, have 'real-world' context and be immediately actionable back in the day job.

Learners are supported at every stage of their journey – we want individuals to feel they can ask the questions and seek the help they need to get the results they want. We are proud to say that we have a **100%** success rate at End Point Assessment, with **97%** of our learners achieving a distinction or merit.

/// THEIR EXTRAORDINARY SET OF SKILLS, GREAT KNOWLEDGE AND GENERAL APPROACH OF MATTERS WAS SHOWN THROUGHOUT THE WHOLE SESSION, RESPECTING A LONG LIST OF REQUIREMENTS AND ALSO KEEPING IN MIND CURRENT SITUATIONS THAT IS AFFECTING EACH INDIVIDUAL - THEIR PROFESSIONALISM IS OUT OF THE BOX AND SPOT ON! 5***** /// LEARNER

SUPPLY CHAIN LEADER PROGRAMME OVERVIEW AND SKILLS DEVELOPED

Supply chain is at the heart of every business – it is a system of organisations, people, activities, information and resources involved in moving products or services from supplier to customer.

Learners that complete this programme will have a comprehensive understanding of the entire supply chain, be responsible for their impact on each function and strive to deliver the best value for their business and customer.

Our Supply Chain Leader apprenticeship is designed for employees working in one or more supply chain functions in a fast moving consumer goods business.

Roles may be related to procurement, forecasting, manufacture, service or logistics.

Our apprenticeships are thematic. Our training is designed to improve personal effectiveness and communication skills as well as developing supply chain technical skills. This programme requires learners to complete a work based project designed to enhance cost efficiency and improvements to your supply chain.

COURSE SUMMARY

LEVEL:	3
DURATION:	15 MONTHS
LEVY VALUE:	£15,000
CO-FUNDED VALUE:	£750
INDUCTION:	1
WORKSHOPS:	11
SKILLS COACHING:	12 COACHING SESSIONS & CONTINUOUS SUPPORT
SUPPLEMENTARY LEARNING:	ONLINE

EXAMPLES OF RELEVANT JOB ROLES

- Warehouse Manager • Logistics and Distribution Manager • First Line Manager & Supervisor
- Floor Manager • Assistant Demand Planners • Assistant Supply Managers
- Assistant Transport Planners • Customer Service Operatives

LEARNER JOURNEY

Every apprenticeship programme we deliver can be facilitated via a blended approach – face to face and/or live, virtual delivery.



WORKSHOPS

Our Supply Chain Leader programme is delivered over a 15 month period. The learning programme is made up of a series of workshops led by our commercial level, specialist trainers delivering on their area of expertise.

Each workshop covers a specific topic area designed to build knowledge, develop key skills and behaviours needed to be an effective Supply Chain Leader. Each workshop is designed carefully to enhance the capabilities of the learner and to be utilised as soon as they return to work.



SKILLS COACHING

All of our learners are supported by a Skills Coaching Skills Coach. They will support individuals through the learning journey, be there to answer any questions, assess all work produced and guide each learner to a successful outcome.



FUNCTIONAL SKILLS

All government funded apprenticeship programmes require learners to achieve the appropriate standard of Maths and English. Learners will be supported by one of our Functional Skills Tutors, where required, who will ensure individuals are equipped to complete the English and Maths.

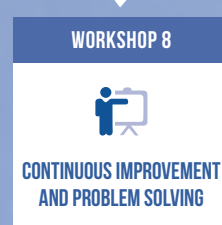
START

Welcome to your apprenticeship

I want to make change



$$310 - 54 = 256$$



$$234 + 864 = 1098$$

what to do in this situation

FINISH

Preparation, preparation



Well done!

**/// I REALLY ENJOYED THE SESSIONS AND
ALWAYS CAME AWAY FEELING I HAVE LEARNED
NEW SKILLS ///** LEARNER



INDUCTION

The first Supply Chain Leader session is all about introducing learners to the programme. We demonstrate the online learning environment, take learners through the programme in detail giving an overview of each workshop and theatre-based learning session and will begin to develop their personal development plan.

WORKSHOP 1

INTRODUCTION TO THE SUPPLY CHAIN

This workshop explores the end-to-end characteristics of the supply chain in different fast moving consumer goods contexts. We will look at external factors affecting the supply chain and understand key performance indicators and their impact on other areas of the business

WORKSHOP 2

PARTNERSHIPS & CUSTOMER RELATIONS

This session looks at different types of customer groups, their needs and the impact of this on the supply chain. We will also explore essentials of customer relationships in a supply chain context and establishing successful partnerships.

WORKSHOP 3 THEATRE BASED LEARNING

COMMUNICATION SKILLS & COLLABORATIVE WORKING

This theatre-based learning session focuses on the skills and behaviours needed to communicate and work effectively in a supply chain context. Learners will work with our actors to explore how to communicate professionally with a variety of stakeholders at all levels in a variety of situations.

WORKSHOP 4

COST MANAGEMENT

This workshop explores the key elements of planning to meet demand and forecasting accurately. We will look at capacity planning and understand the need to prioritise the flow of fast-moving consumer goods products and services based on changing and evolving external influences to ensure the supply chain runs efficiently. We will look at the importance of justifying costs.

WORKSHOP 5

PROCUREMENT & RISK MANAGEMENT & BUSINESS IMPROVEMENT

This full day session focuses on the principles of buying – the strategic, operational, legal and ethical considerations that inform this, along with the impact of customer requirements and sustainability.

WORKSHOP 6

SUPPLY PLAN & LOGISTICS

This workshop explores the principles of developing a successful supply plan and examines the importance of logistics in terms of cost and lead times, along with the impact of variability and volatility.

WORKSHOP 7

PROJECT PLANNING & MANAGEMENT

A business aligned project. This final session of the programme focuses on key tools and processes to successfully plan, scope and manage projects, supporting learners in preparation for their End Point Assessment project.

WORKSHOP 8

CONTINUOUS IMPROVEMENT & PROBLEM SOLVING

This workshop focuses on the key principles of continuous improvement and problem solving, exploring different techniques and tools to support the learner's attitudes towards change and promote a flexible approach to overcoming challenges and improve ways of working.

WORKSHOP 9 THEATRE BASED LEARNING

NEGOTIATING & INFLUENCING

This added value workshop explores the different ways to influence and achieve positive results. It includes tips and techniques for the optimum outcome through advance communication skills and robust negotiating methods.

WORKSHOP 10 THEATRE BASED LEARNING


MANAGING DIFFICULT CONVERSATIONS

This added value workshop focuses on how to deliver a tricky message in the best possible way. We look at being objective as opposed to subjective as well as how to stop being triggered in a difficult conversation and managing emotions effectively.

WORKSHOP 11

SUPPLY CHAIN TECHNOLOGY & DATA

In this workshop we will fully explore the use of information technology systems throughout the supply chain process. The session looks at how to interpret and analyse different types of data and understand how this is used to inform process and also meet audit requirements.



/// LEADERS HAVE CARRIED OUT EXTENSIVE MARKET RESEARCH INTO THE NEEDS OF THE EMPLOYERS THAT THEY SERVE. THEY USE THIS KNOWLEDGE EFFECTIVELY TO ESTABLISH CLEAR STRATEGY FOR THE WAY IN WHICH THEY PLAN AND TEACH APPRENTICESHIP PROGRAMMES ///

OFSTED 2020



WORKPLACE PROJECT & PRESENTATION

A PROJECT ALIGNED TO BUSINESS STRATEGY

As more and more organisations are becoming project driven, the need to ensure that a framework is in place to help ensure alignment between projects and strategy has become almost a prerequisite for long-term success. The apprentice will undertake a project agreed by the employer, to improve a process, making it more efficient resulting in cost saving to the business. Employers will agree the most appropriate project with each apprentice, proposing project opportunities in line with the apprentice's job role and operations, which will lead to development of an agreed project brief.

The project will see apprentices complete an end-to-end review of the processes undertaken in that area, follow a product from A to B and will:

- Identify areas for improvement
- Look at alternative ways of working which can be measured
- Analyse inventory levels
- Assess cost to serve efficiency
- Test pilot new ideas
- Propose an implementation plan

Apprentices will present the project to their line manager and at End Point Assessment.

/// APPRENTICES UNDERSTAND HOW TO IMPROVE THEIR
PRACTICAL AND WRITTEN WORK AND CAN USE IT CONFIDENTLY
IN THEIR WORKPLACE /// OFSTED 2020

YOU HAVE TO TAKE THE JOURNEY TO REACH THE DESTINATION

All of our development programmes, whether that be an apprenticeship, a shorter commercial course or a one-day workshop are all designed to work together to deliver a development path for your workforce and their career aspirations.

The Apprenticeship College will develop a learning journey that achieves the expectations of the learner and the employer.

Starting with the Supply Chain Leader, it develops knowledge, skills and behaviours that can set the foundation for building a rewarding and successful career. We understand that a career path is not linear, the good news is that there is an apprenticeship available to support individuals on whatever path they choose.

Our AC Learning offer covers a wide variety of knowledge, skills and behaviours and can cater for any level or job role in your business. Anyone from senior directors, mid-level managers, operations assistants or new employees can benefit from the commercial sessions.

They are designed to complement the apprenticeship programmes and can add value and dimension to the apprenticeship delivery. They can also be delivered as stand-alone workshops and support ongoing learning and development for your workforce.





www.apprenticeship-college.co.uk
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